

HEADQUARTERS
UNITED STATES EUROPEAN COMMAND
UNIT 30400
APO AE 09131-0400

STAFF MEMORANDUM
NUMBER 110-1

1 July 2004

COMMUNICATIONS SECURITY

HQ USEUCOM Policy for Transition from STU-III to STE

1. **Purpose.** The purpose of this memorandum is to direct the HQ USEUCOM transition from STU-IIIs to Future Narrowband Digital Terminal (FNBDT) technology, primarily Secure Terminal Equipment (STE), for secure voice communications.
2. **Goal.** The goal of this memorandum is to provide guidance to ensure an effective transition from legacy secure voice products to current FNBDT standards.
3. **Summary.** This memorandum establishes policies and assigns responsibilities for the STE transition within HQ USEUCOM. It delineates the responsibilities of the HQ USEUCOM Directorates and Special Staff Offices. It also delineates the responsibility of the HQ USEUCOM J6 Directorate as primary point of contact (POC) for the secure voice transition. It applies to all FNBDT secure voice systems developed and purchased by the Department of Defense. It implements the provisions of the Paperwork Reduction Act of 1995 (as amended), and Joint Staff direction for STE implementation of 1998. It addresses the management of the transition process from STU-III to STE. Procedures are validated by the Theater Secure Voice Transition Working Group and enforced through the establishment of a HQ USEUCOM J62 Secure Voice Program Manager.
4. **Applicability.** This policy applies to all HQ USEUCOM Directorates and Special Staff Offices. It does not include specific procedures for actual procurement of new STEs.
5. **Internal Controls.** This staff memorandum contains internal control provisions and is subject to the requirements of the Internal Management Control Program. The applicable internal control directive is ED 50-8, Internal Management Control Program.
6. **Suggested Improvements.** The proponent for this Staff Memorandum is ECJ62. Comments and suggested improvement should be sent to HQ USEUCOM, ATTN: ECJ62, UNIT 30400, APO AE 09131-0400.
7. **Background.** The Chairman, Joint Chief of Staff (CJCS) has directed that all services will transition from the STU-III to the STE NLT 31 Dec 2005. The National Security Agency (NSA) has directed that STU-III keymat will no longer be provided after 31 Dec 2006, and that automatic electronic rekey will no longer be available after 31 Dec 2008. Additionally, maintenance support and spare parts for STU-IIIs are extremely limited.

8. **Responsibilities.**

a. ECJ6 will:

(1) Provide the initial procurement of STEs to replace all STU-IIIs currently within HQ USEUCOM on a one-for-one basis.

(2) Ensure that proper training is provided to the HQ USEUCOM Directorates and Special Staff personnel assigned to support the transition to, and installation of STEs.

(3) Provide CDR USEUCOM, his staff, and other interested personnel with information about new or revised STU-III/STE policies and procedures and their impact on the command.

(4) Coordinate mission unique secure voice requirements with HQ USEUCOM Directorates and Special Staff Offices to include: GSM cell phones, Iridium phones, and NATO or coalition connectivity (STU-IIIA, STU-IIB, SY-71E, or wire line adaptors).

b. Each HQ USEUCOM Directorate or Special Staff Office will appoint personnel to serve as Terminal Privilege Administrators (TPA), and provide a copy of the appointment letter to ECJ62. IAW AR 380-40, the TPA must also be a COMSEC Hand Receipt Holder. If feasible, recommend that the TPA/COMSEC Hand Receipt Holder also serve as the Telephone Control Officer (TCO) for each directorate.

c. 52d Signal Battalion will:

(1) Manage the installation telephone switch system to include infrastructure maintenance and ISDN line installation to support STE implementation.

(2) Perform troubleshooting and maintenance actions on secure voice equipment that is beyond the scope of the TPAs.

d. Terminal Privilege Administrator(s) (TPA) will:

(1) Install secure voice equipment and provide the user training within their directorate or special staff office.

(2) Serve as the first line of help for users, and perform initial troubleshooting and maintenance actions on defective devices. Liaise, as required, with the 52d Signal Battalion and ECJ62 to ensure higher-level secure voice equipment maintenance and operational problems are resolved in a timely manner.

(3) Assist the directorate Property Book Hand Receipt Holder and COMSEC Hand Receipt Holder by maintaining an accurate record of the location of all STU-III/STE terminals and the associated CIKS/KOV-14 cards assigned to their area.

(4) Report immediately any known or suspected insecure practices or compromises to the HQ USEUCOM J2 Security Support Office.

(5) Coordinate the purchase and installation of future secure voice requirements within their directorate or special staff office.

(6) Work closely with the Directorate/Special Staff Telephone Control Officer and COMSEC Hand Receipt Holder to identify required ISDN telephone lines and keying material to support STE implementation.

e. Telephone Control Officer (s) (TCO) will coordinate with the 52d Signal Battalion on ordering and installation of ISDN lines required to support STE implementation within their directorate or special staff office.

f. COMSEC Hand Receipt Holder (s) will coordinate through the 52d Signal Battalion with the 587th Signal Company CMDSA to order KOV-14 Fortezza cards required to support STEs and maintain physical accountability of CIKS/KOV-14 cards within their directorate or special staff office.

g. Property Book Hand Receipt Holder (s) will maintain physical accountability of secure voice equipment within their directorate or special staff office.

h. All personnel are required to immediately report any known or suspected insecure practices or compromises to their organizational security manager

FOR THE COMMANDER:

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